Frequently Asked Questions
Health Datapalooza 2017

Below are answers to frequently asked questions about the Health Datapalooza 2017 Call for Abstracts submission process. If you need additional assistance, please contact **Ashley Garyn** or call 202.292.6750.

1. **Do you have to be an AcademyHealth member to submit an abstract? To present an abstract?**
   No, we do not require membership for abstract submitters.

2. **What is the submission deadline?**
   The deadline for abstract submissions is **Thursday, November 17, 2016 at 5:00 p.m. ET**.

3. **My abstract could possibly be submitted to more than one track. May I submit a single abstract to more than one track?**
   No. Individual abstracts may be submitted to only one track. Please submit your abstract to the track that you consider most appropriate. AcademyHealth respects the choice made by the submitter and will not move an abstract to a different track unless specifically requested to do so by the submitter before the submission deadline.

4. **Do I have a better chance of having my abstract accepted to one track over another track?**
   No. The acceptance rate is the same for all tracks. The number of abstracts selected is proportionate to the number of submissions to that track.

5. **How do I submit a panel?**
   Panel proposals are submitted by the chair/moderator and include a panel overview (1000 words or less) of the panel and a session summary (50 words or less). The overview should not include the names of the panelists

6. **Can I submit research that has been published or is under review for publication?**
   Yes. AcademyHealth does not have any restrictions regarding publication.

7. **Can I submit work that has already been presented?**
   Yes. AcademyHealth is committed to the dissemination of health services research. As long as the work has not been presented at an AcademyHealth meeting, it may be submitted.

8. **Once I have submitted an abstract, may I make edits?**
   Yes. You may edit your abstract until 5:00 p.m. ET on Thursday, November 17, 2016 You can log back into the abstract system using your username and password to edit your abstract.

9. **How do I know my abstract has been received?**
   You will receive an automated email when you have submitted your abstract. This will include instructions for editing your abstract until the abstract deadline.

10. **What is the total word limit of my abstract submission?**
    The total word limit for an individual abstract is 1000 words beginning with the Context and Rationale section. The section headers (e.g. Context and Rationale, Approach, etc.) and title of the abstract are not included in the word count. For the overview section of a panel, the limit is 1000 words.

11. **Can I withdraw a submission?**
    Yes, you can withdraw your abstract from consideration by using the "withdraw abstract" option.

12. **If my abstract is selected for presentation but I am unavailable to present, may I send a substitute to the meeting?**
    Yes. Once your abstract has been accepted, you may send a co-author to present your paper if you are unable to attend the meeting. If none of the co-authors are available, we will remove your paper from the program and bring up an alternate. Please notify us by sending an email to **HDP@academyhealth.org**.

13. **When will I be notified about the status of my abstract?**
    Notifications will be sent via email in January, 2017.